



Since 2007, Making IT Experts & Products

Course: QuickBooks

Duration: 30 Hrs (Changeable) | Fees: Individual / Batch

Since 2007, Nestsoft TechnoMaster has been providing training, internships, and services in IT technologies, both online and offline, with the expertise of over 250 industry experts. We have delivered internships, training, and seminars to more than 50,000 students, resulting in numerous success stories. We offer 100% placement support through JobsNEAR.in

Our Courses/Internship

- Python/Django Fullstack
- Artificial Intelligence
- Machine Learning
- Data Science
- Software Testing (All)
- Wordpress, Woocommerce
- Digital Marketing, SEO
- Php/MySQL, Laravel
- Flutter, Android, IOS
- Asp.net MVC
- Web Design, Javascript
- Angular JS, React JS
- CCNA, MCSA, CCNP
- AWS, GCP, Azure
- Odoo, SalesForce, Sap
- Microsoft Excel
- Ethical Hacking



Syllabus on the Next Page ..



Our Head Office: Nestsoft TechnoMaster, Infopark, Cochin - 42, Kerala, India



****** +91 9895490866





ioin@nestsoft.com







Since 2007, Making IT Experts & Products

QuickBooks Training Syllabus â€" 30 Hours

Module 1: Introduction to Accounting & QuickBooks (3 hours)

- * Basics of accounting and financial terms
- * Introduction to QuickBooks Desktop & Online
- Installation & setup of QuickBooks
- * Interface overview: dashboard, menus, settings

Module 2: Company Setup and Configuration (3 hours)

- * Creating a company file
- * Editing company preferences
- * Setting up fiscal year and currency
- * Backing up and restoring company files

Module 3: Chart of Accounts & Items (3 hours)

- * Understanding chart of accounts
- * Adding/editing accounts
- Creating product and service items
- * Categorizing income and expenses

Module 4: Customers & Sales Management (4 hours)

- * Creating and managing customer profiles
- * Creating estimates, invoices, and sales receipts
- * Applying payments and handling partial payments
- * Handling sales returns and issuing credit memos

Module 5: Vendors & Expense Management (4 hours)

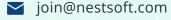
* Creating vendor profiles

Our Head Office: Nestsoft TechnoMaster, Infopark, Cochin - 42, Kerala, India



****** +91 9895490866

****** +91 8301010866









Since 2007, Making IT Experts & Products

- * Recording purchases and bills
- * Paying bills manually or automatically
- * Tracking expenses and refunds

Module 6: Inventory & Asset Management (2 hours)

- * Setting up inventory items
- * Managing stock and reorder levels
- Non-inventory and service items
- * Asset tracking and adjustments

Module 7: Bank Transactions (3 hours)

- * Linking and managing bank accounts
- * Reconciling accounts
- * Importing bank statements
- * Handling deposits and transfers

Module 8: Payroll & GST (4 hours)

- * Overview of payroll in QuickBooks
- * Setting up employee profiles
- * Calculating salaries, deductions, and taxes
- * Enabling and managing GST/VAT (India-specific)

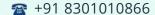
Module 9: Financial Reporting & Analysis (3 hours)

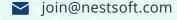
- * Generating key reports: Profit & Loss, Balance Sheet, Cash Flow
- * Customizing reports
- * Exporting and printing reports

Our Head Office: Nestsoft TechnoMaster, Infopark, Cochin - 42, Kerala, India



****** +91 9895490866









NESTSOF

Since 2007, Making IT Experts & Products

* Basic financial analysis

Module 10: Project Work & Live Use Case (3 hours)

- * Create a sample business in QuickBooks
- * Perform full-cycle transactions (sales, purchases, payroll, GST)
- * Generate end-to-end reports
- * Troubleshooting and Q&A

Additional Features:

- * Multi-user access & roles
- * Data security & user permissions
- * QuickBooks mobile & cloud usage
- * Tips for freelancers and small businesses

Outcome:

- * By the end of the 30-hour course, students will:
- * Be proficient in managing small to medium business accounts using QuickBooks
- * Gain hands-on experience through live projects
- * Be ready for jobs in accounting, bookkeeping, or freelancing
- * Receive certification and internship support (if provided)

(Click on Course for more details)

Course: QuickBooks

Duration: 30 Hrs (Changeable) | Fees: Individual / Batch

- Thank You -

N.B:This syllabus is not final and can be customized as per requirements / updates.

Our Head Office: Nestsoft TechnoMaster, Infopark, Cochin - 42, Kerala, India

****** +91 9895490866

****** +91 8301010866

ioin@nestsoft.com

