

## Wordpress - Syllabus

### Introduction

- Purchasing a domain name
- Purchasing a webhost
- Linking your domain name with your web host
- Setting up WordPress

### Login

#### Dashboard

- Dashboard Menu Options
- Toolbar
- Hiding the Toolbar

### Posts versus Pages

- Posts
- Pages

### Adding your Site Content

- Adding a New Page
- Adding a New Post
- Adding Content with the Visual Editor
- Switching to the Text Editor
- Changing your Post Format
- Reviewing Past Revisions

### Adding Images and Other Media

- Inserting an Image
- Edit or Delete an Image
- Setting a Featured Image
- Insert an Image Gallery
- Edit or Delete an Image Gallery
- Insert an Audio or Video Playlist
- Inserting Video, Audio or Other File Type

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**Embedding a Video, Image or Other Content**

**Adding HTML Links**

**Inserting an HTML Link**

**Inserting Links to Media Files**

**Removing an HTML Link**

**Editing Existing Content**

**Deleting Content**

**Full screen Editing**

**Saving and Publishing Content**

**Categories**

**Adding Categories within your Post**

**Tags**

**Adding Tags within your Post**

**Media Library**

**Viewing a File in the Media Library**

**Adding a File to the Media Library**

**Editing the File Properties**

**Editing an Image**

**Deleting a File from the Media Library**

**Comments**

**Replying to a Comment**

**Editing a Comment**

**Quick edit**

**Edit**

**Unapproving and Approving Comments**

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### Marking Comments as Spam and Trash Appearance

#### Selecting your Theme

Previewing and Customizing your Theme

Adding a new Theme

#### Widgets

#### Updating the Menu

Adding a New Menu

Editing an Existing Menu Item

Adding a New Menu Item

Adding a Custom Link Menu Item

Deleting a Menu Item

Managing Menu Locations

#### Header

Background

Editor

### Plugins

Adding a New Plugin

### Users

Adding a New User

Deleting a User

Editing your Profile

### Tools

Categories and Tags Converter

Import

Export

### Settings

## Wordpress - Syllabus

**General**

**Writing**

**Reading**

**Discussion**

**Media**

**Permalinks**

*For more details about this course, Click on this link: [Wordpress Training](#)*